

OSCC55+ Adult Day Program Assistant



Location

- Northview Branch, John Street Branch, Conant Branch and Specialized ADP at Faith Place

Oversight

- The Adult Day Program volunteer position reports to the Community Support Service function area, enhancing client-centred wellness through assisting with support services designed to maintain seniors' independence.

Position Description

- To assist seniors throughout the day who may require support to participate safely in Adult Day Program activities

Hours Required

- Hours differ between branches. Hours can be between 8:30 a.m.-3:30 p.m. as arranged; shifts can be weekly anywhere between 1 hour to full day.
- Call-ins for coverage when available
- Additional training may be scheduled periodically by staff.

Duties (may vary based on day or location)

- Must maintain complete confidentiality of client information
- Work in a team environment with staff, students and other volunteers
- Assist with room set-up for program activities i.e. tables, chairs, supplies
- Assist with cleaning and sanitizing of equipment and surfaces during and after programs
- Assist with client implementation of COVID—19 protocols such as hand washing, physical distancing and donning/doffing of PPE (i.e. masks)
- Assist during meal times
- Assist with/facilitate discussion groups, games, crafts, etc.
- Assist and provide support to clients to and from program areas while maintaining/promoting individual independence. This may be 1:1 or in group setting
- Assist clients while on outings
- Encourage interaction and socialization between clients
- Notify staff of any behaviours or changes in clients while volunteering
- Call Adult Day Program staff when unable to make your shift.
- Wear OSCC55+ Volunteer Identification badge
- Record hours through online portal

Training & Qualifications



- Must sign a statement respecting confidentiality
- Attend a formal OSCC55+ orientation
- Participate in training by staff to understand needs of individual seniors with challenges
- Relate well and be able to engage with seniors with challenges
- Must be willing to take direction from Program staff
- Must enjoy working with and communicating with people
- Be able to stand on feet or walk for periods of time
- Must complete application and registration process with Volunteer Resource Services; complete all sign offs (fire plan, emergency procedures, accessibility, confidentiality, etc.), references and criminal information request.
- Must attend training by, and work in partnership and collaboration with Community Support Services staff and record hours of contribution via branch touch stations or on OSCC55+ website

Benefits

- Satisfaction of providing quality programs to frail elderly
- Contribute to better quality of life for Adult Day Program clients
- Contribute to the mission of OSCC55+ and purpose of Adult Day Program
- Meet new and interesting people

Contact

- Teresa Shearer, Manager, Community Support Services 905-576-6712 ext. 2906 tshearer@oshawa.ca or designated Community Support Services Staff.
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